

Smackover Oil Town Festival 2019  
Vendor Booth Regulations and Guidelines

1. **Eligibility**

**Arts and Crafts Category**

The show is open to all media. Booths in the show will be limited per media. Selection of participants will be made by committee based on submitted photographs or list of items.

**Commercial Category**

These vendors will be approved by committee based on their application.

2. **Booth size and fees**

Booth size is 12' x at least 12', usually deeper. All booths line the walking path and there will be no one behind you. The cost for electricity is \$10.00 per space extra. If the crafter must cancel, the fee is **NON-REFUNDABLE. There will be no exceptions. Cashier check or money order only. No Personal Checks Accepted.**

3. **Application**

A completed application along with your payment must be postmarked by **April 30, 2019**. You will receive an email or a receipt will be mailed notifying you of acceptance.

4. **Show Location**

The Arts and Crafts show will be located in Tennyson City Park next to the walking path that circles the park. Vendors will provide their own tables, tents, chairs, extension cords, fans, etc.

5. **Security**

The Smackover Chamber of Commerce, the Oil Town Festival, and the City of Smackover will not be held responsible for any accidents, damage, or theft of any property of a vendor. However, there will be city police and added security patrolling the festival area day and night.

6. **Set-up Time**

Vendors may set up as early as Friday, May 10<sup>th</sup> after 11:00 a.m. But must be completely set up by 5:00 p.m. on Friday, 10<sup>th</sup>. If you cannot meet this deadline you should call the Chamber to make other arrangements. The streets will be closed Friday May 10, 2019, at 5:00 p.m. **ALL VEHICLES MUST** be out of the selling area by 4:00 p.m. sharp Friday. **No Vehicles will be allowed in the park.**

7. **Show hours**

Friday – May 10<sup>th</sup> –Gospel Night - Concert – 7:00 pm until? Activities start at 5:00 PM

Saturday, May 11<sup>th</sup>– Free concerts – 4:00 pm until ? Activities start at 7:00 AM

8. **Sales Tax**

The tax rate here is 8.5%. Each vendor is responsible for collecting and reporting his/her own taxes. Packets will be given for each day of the festival and turned back into the Chamber to be mailed in. (CHECKS ONLY WILL BE ACCEPTED MADE PAYBLE TO THE STATE OF ARKANSAS)

9. **Forbidden Items**

**Stink bombs of any kind or any other device that causes a foul odor.**

**Fireworks of any kind.**

**Fake cigarettes, laser pens/pointers**

**If the committee receives any legitimate complaints on merchandise you are selling you may be asked to stop selling that item.**

10. As stated on the application please remember that *NO GUNS OR KNIVES OR WEAPONS OF ANY SORT MY BE SOLD UNLESS APPROVED BY THE CHAMBER OF COMMERCE BOARD.*

11. Noncompliance with the rules will result in dismissal from the festival grounds.

12. **Where to send your application:**

*Smackover Oil Town Festival*

*PO Box 275*

*Smackover, AR 71762*

*(870)725-3521*